



# Mansfeld Magnet PTO Meeting Minutes



**Meeting Date:** December 3, 2015.

Karen called the meeting to order at 6:00 pm.

October Minutes approved (didn't approve at Nov meeting)

November Minutes approved with two amendments: Add amount for Thanksgiving Gift cards should be \$50.00 gift cards.

Need to add approved teachers/administrators reimbursements amounts.

**President's Report:**

No president's report, Edward was absent.

**Vice President for Member Coordination Report:**

No report. Selena was absent.

**Vice President for Parking Fundraising Report:**

No report. Sonya was absent.

We will do parking for the Dec 29<sup>th</sup> Bowl Game. Mr. Sanchez, Rachel, Karen and Harry (security guard) will work. We'll need change. Mr. Sanchez will secure the parking lot. Harry suggested \$20 fee. There was discussion that the price should be lower. It was changed to \$15.

**Vice President for Fundraising at Large Report:**

Stefanie was absent. She emailed the following message:

Hi everyone, I'm so sorry but I won't make tonight's meeting. I will be pitching in at tonight's Magnet Fair at the Children's Museum so I'll probably see Ms. Bittel! I wish I could be there to celebrate what each of you did to make the craft fair happen. It was a great fundraiser for the school, but I know the vendors struggled. I think thank you cards for the vendors would be great if that hasn't been done already. Was there any thought about doing another craft fair in the spring? I wanted to see if we could look at parking for the basketball games. I remember Edward saying it was pretty easy last year and profitable. It looks like there are quite a few games as well. If that's discussed tonight, could someone please email me info on what is decided etc. Thank you for all you do for the Mansfeld Community!

Summary of Craft Fair from Karen: \$625 - Paying Vendors (25); \$32 - Isabella's Ice Cream (\$3.00 ice creams, we got \$1.00 from sales); \$30 - El Checho Food Truck; (Note Rachel indicated the truck paid \$25), \$10 - Donations (in donations box), \$697 from event (actual take is \$692). We should have kids write all the vendors for giving their time and fee for the event. Karen will send Rachel a list of vendors to thank (student council will write notes). There were two vendors that didn't attend, Ms. Mosconi will give them thank you donation letters (Karen will provide their info). Ms. Mosconi will help to get addresses for vendors w/o addresses so we can send thank you cards via USPS.

**Principals Report:**

Mr. Sanchez reported on several topics.

- 2<sup>nd</sup> Quarter Benchmark Testing starts Dec 7. Testing is staggered due to computer availability. First group is 7<sup>th</sup> graders, second group is 8<sup>th</sup> graders, third group is 6<sup>th</sup> graders (they went first last time). The goal is to be above district average (like MMS was in 1<sup>st</sup> Qtr testing). AzMerit test scores were mailed to parents (scores from April 2015). 8<sup>th</sup> graders scores (current 9<sup>th</sup> graders) were sent to their high school and they should receive their scores from their school.
- Boys volleyball and girls basketball tournaments have started. Girls are undefeated in their division.
- Guitar concert is tonight in cafeteria
- Winter Choir/Band/Orchestra concert is Dec 8<sup>th</sup> – holiday themed concert.
- Teachers will have an Ugly Holiday Sweater Day on Dec 16<sup>th</sup>
- There is a Winter Break/Holiday Celebration for Faculty on Dec 11<sup>th</sup>.
- Grading day is Dec 18<sup>th</sup>. Mr. Sanchez and Ms. Torres host a holiday breakfast for faculty and staff.
- Reports will be mailed home the week of Dec 21<sup>st</sup>.

- 2<sup>nd</sup> Semester schedules will be given to students the last week of school. They are encouraged to secure the schedule to a folder so they don't lose the schedule before 2<sup>nd</sup> semester starts.
- Tax credit promotion will be sent home to encourage tax credit donations.

**Community Representative Report:**

Ms. Mosconi: 220 students are receiving services, there are 12 on the waiting list. 7<sup>th</sup> grade math students are struggling. They are bright kids, but seem to be asking for help on homework versus strengthening skills with tutors.

Ms. Mosconi worked the box stuffing event and MMS was given 8 Thanksgiving boxes. PTSO gave gift cards to 16 families. Some families received additional Thanksgiving boxes to bigger families. The gift cards were \$35 (supposed to be \$50). Teachers gave \$25 cards. Only ½ the cards were used, the rest will go Christmas families. On Dec 11<sup>th</sup> \$50 gift cards to Walmart will be needed. Fruchthendler elementary adopted 10 families at MMS. EEF sponsored a Payless Shoes shopping trip for 4 students.

Backpacks without stains or writing on them are needed. The teacher family that donated hoodies last month, donated again. Kids prefer zip up versus pull-over. All sizes are needed.

**Treasurers/Budget Report:**

No report available. Lilian was absent.

Some teachers that were approved reimbursements in November have not received their payments. Edward has those amounts. Need to record in the November minutes.

Amounts approved for PBIS (teacher/student lunches) Dec: \$77.72 to Stacy Renner; \$40.62 to Miriram Mack; \$15.33 to Yvonne Gutierrez; \$24.74 to Esteban Promis; \$35.18 to Anthony Andreassi; \$28.77 to Tom Levario; \$61.95 to Erica Kurz.

Teachers need to be reimbursed in a timely fashion to keep them participating in the PBIS program.

Rachel suggested that Mr. Sanchez be issued a debit card to give to teachers for lunch purchases (that covers the teacher, and the PBIS student(s), if an aide/student teacher goes along, they need to pay for their lunch).

Karen proposed a motion that would allow PTSO members to vote online to approve teacher and qualified PBIS student(s) lunch purchases, so teachers wouldn't always have to wait for meetings to have their PBIS purchases reimbursed. Motion was seconded and passed.

**General Discussion:**

Parents would like a microwave in the cafeteria for students to heat up lunch. Parents have offered to donate a microwave for student use. Mr. Sanchez is concerned about monitoring its use—making sure students use the microwave properly. There are times when monitor might not be near the microwave. It seems like the situation could be problematic.

Karen: Garden at MMS - parents have approached me about starting a garden.  
Mr. Sanchez on the garden: concerns about space and upkeep. Would like to establish STEM curriculum and do that well and then think about what could be added. Also due to space, the garden will need to start small.

**Next Meeting and Adjournment:**

The next meeting is scheduled for January 7, 2016, at 6:00 pm in the school library.

Meeting adjourned at 7:04pm.

**Treasurer Addendum – Added February 4, 2016  
Account Period November 5, 2015 to December 3, 2015**

Deposits

11/10/2015	\$ 1,457.61 (1432.61 CPR Club; \$25.00 Fair)
11/23/2015	\$ 167.00 craft fair payments & \$10 donations (4 checks at 25.00; 67 cash)
11/23/2015	\$ 717.63 CPR Club cash
11/23/2015	\$ 333.94 craft fair paypal

Expenses

11/18/2015	\$1200 Chocolate purchase (CPR club)
11/23/2015	\$525 Walmart Gift Cards thanksgiving boxes
11/24/2015	\$41.95 check fees